



অসম চৰকাৰ

GOVT. OF ASSAM

OFFICE OF THE NATIONAL AYUSH MISSION, ASSAM

SAIKIA COMMERCIAL COMPLEX, CHRISTIAN BASTI, GUWAHATI - 05
Email: namassam15@gmail.com

No: NAM/PROC/SPMU/FURNITURE/95/2023/431

Dated: 02.02.2024

Notice Inviting Tender for procurement of various office articles in the office campus of National Ayush Mission, 2nd & 3rd Floor, House No. 09, Near Dispur Law College, Dispur Last gate, Guwahati- 781006.

Single Bid sealed quotation is invited from the Firm/ Agencies for procurement and installation of the following office articles required in the office campus of National Ayush Mission, 2nd & 3rd Floor, House No. 09, Near Dispur Law College, Dispur Last gate, Guwahati- 781006.

Sl No.	Particulars	Specification	Quantity
01	Vertical Blinds	60'x60'	34 pcs
02	Vertical Blinds	60'x22'	2 pcs
03	Vertical Blinds	60'x25'	2 pcs
04	Vertical Blinds	60'x112'	4 pcs
05	Vertical Blinds	60'x118'	2 pcs
06	Decorated 04 panel Wooden MDF Room Partition & Room Divider (Floor Standing)	Width: 200 cm or more Height: 180 cm or more Depth: 1.5 co or more	4 pcs
07	Door Mat	5 ft x 4 ft	5 pcs
08	Door Mat	2 ft x 1 ft	1 pc
09	Wall Clock (large) Roman Dial	20'	1 pc

The intended Firms/Agencies should furnish a copy of the PAN, Service Tax Registration, GST along with Experience Certificate of at least 02 years in the relevant field in Government Departments/PSUs/leading Corporate Offices while submitting their quotations. Annual Turn Over should not be less than Rs 10.00 lakhs during last two financial years i.e. 2021-2022 and 2022-2023. A certificate in this regard should be submitted from Chartered Accountant of the firm.

Firm/ Agencies is requested to submit the rate quotation affixing court fees of Rupees 8.25/- for the articles meant for shifting in a sealed cover super-scribed as "QUOTATION FOR PROCUREMENT OF VARIOUS OFFICE ARTICLES IN THE OFFICE CAMPUS OF NATIONAL AYUSH MISSION, 2ND & 3RD FLOOR, HOUSE NO. 09, NEAR DISPUR LAW COLLEGE, DISPUR LAST GATE, GUWAHATI- 781006. The quotation as submitted should be completed in all respect and be dropped in the tender box kept at 3rd Floor, House No. 09, Near Dispur Law College, Dispur Last gate, Guwahati- 781006 on or before 22.02.2024 (3:00 PM). Earnest Money Deposit (EMD) of Rs.20000.00 (Rupees Twenty Thousand only) should be attached with the quotation in the form of Demand Draft in favour of National Ayush Mission, Guwahati failing which the bids shall be rejected. The quotations received will be opened by the Tender Opening Committee at 3:30 P.M. 22.02.2024. The tenderers or his representative may, if they so desire, be present at the time of opening of quotations.

Tender documents can be downloaded from State Public Procurement Portal of Assam (<https://sppp.assam.gov.in/>) and Official Website of National Ayush Mission (<https://ayush.assam.gov.in/>)

National Ayush Mission, Assam reserves the right to reject any or all quotations without assigning any reasons thereof.

Director AYUSH &
Member Secretary (EB)
State AYUSH Society
National AYUSH Mission, Assam

Copy to :

1. The Commissioner Secretary to the Govt. of Assam, Health & FW Department, Guwahati-6 for kind information.
2. Manager- HMIS, National Ayush Mission, Assam. He is requested to upload the tender documents in State Public Procurement Portal of Assam (<https://sppp.assam.gov.in/>) for wide publicity and Official Website of this office (<https://ayush.assam.gov.in/>) for wide publicity.
3. The Notice Board of this Office.

Director AYUSH &
Member Secretary (EB)
State AYUSH Society
National AYUSH Mission, Assam



GOVT. OF ASSAM

OFFICE OF THE NATIONAL AYUSH MISSION, ASSAM

SAIKIA COMMERCIAL COMPLEX, CHRISTIAN BASTI, GUWAHATI – 05

Email: namassam15@gmail.com

No: **NAM/PROC/SPMU/FURNITURE/95/2023/431**

Dated: **02.02.2024**

Technical Bid

- A. All pages of the tender document should be signed with stamp by the authorized signatory of the firm before submitting, as a token of acceptance of all the terms and conditions mentioned in the tender documents.
- B. The tender document should be sealed.
- C. The firm/agency shall indicate the per unit rates (inclusive of taxes) for the said job (Annexure I). The rates should be filled up neatly (in both figures and in words). Firms are also advised not to erase or mutilate the figures, etc. otherwise the quotation may be ignored. Any overwriting will not be allowed.
- D. Detailed rates duly signed by the authorized person giving full name, address and contact telephone nos. etc. needs to be furnished by the stipulated time and date.

(Terms & Conditions)

1. Inadequate or incomplete tenders in any respect or the prescribed conditions not fulfilled are liable to be rejected. Canvassing in any form by the tenderers/vendor will result in rejection of their tenders.
2. Detailed specification of required item should clearly be mentioned in the quotation. Quotations not containing samples will not be considered. Other detail such as warranty, delivery period if any & tax provision etc. if required shall also be intimated.
3. Copies of orders/letters of major organizations/Government Departments with which the tenderer has dealt/supplied such products during last financial year shall be furnished by the tenderer/vender.
4. The tenderer/firm must submit the copies of TIN/PAN Number etc.
5. All complaints, which may be indefinite, shall be attended immediately during entire warranty period.
6. If any defect(s) is (are) noticed or any complaint made by the users during the warranty period, the levy of compensation for delayed rectification or any other reason penalty claim from the supplier will be decided by the Director cum MS (EB), National Ayush Mission and will be recovered from the Security Deposit (SD).
7. While submitting the tender following points may be kept in mind- (i).The firm should provide documentary evidence of VAT, PAN, Trade License number etc. along-with the tender whichever is applicable. (ii).The rate quoted in the tender should be valid for at least sixty days from the last date of the submission of the tender. (iii).Minimum one year manufacturing defect warranty i. e. fabric, welding, screws, discolouring etc. have to be provided by the supplier.
8. If the specification, quality and colour of the supplied office articles are not in accordance with given order, the same will not be accepted and order of supply will stand cancelled.
9. The material supplied by the firm is subject to inspection by the members of the purchase committee. If any goods / items are rejected due to defective / wrong supply the report of our purchase committee in this respect shall be final and no correspondence in this matter shall be entertained.
10. Payment will be made only after successful delivery and fixing of the desired curtains to this office. No advance payment will be made in any condition.
11. The tenderer(s) participating in the tender must submit a certificate to the effect that the firm is neither blacklisted by any Govt. Department nor any Criminal Case is registered against the firm or its owner or partners anywhere in



GOVT. OF ASSAM

OFFICE OF THE NATIONAL AYUSH MISSION, ASSAM

SAIKIA COMMERCIAL COMPLEX, CHRISTIAN BASTI, GUWAHATI – 05

Email: namassam15@gmail.com

India. The bidder found black listed by any Govt. Department/criminal case registered against the firm/supplier shall not be considered for this tender.

12. In case, the successful tenderer is found in breach/breaking of any terms and condition(s) at any stage including submission of false information etc. either before or after award of contract strict/legal action as per rules/laws shall be initiated against the tenderer.
13. This office reserves all the rights to reject any or all the tenders received without assigning any reason. 17. The tenderer will submit the terms and conditions duly signed on each page by as a token of acceptance of the same alongwith the tender. Unsigned tender(s) shall be rejected forthwith.
14. Quantity may be increased or decreased as per requirement of this office.
15. All disputes and difference arising out of / or in connection with this order shall be subject to the exclusive jurisdiction of courts at Guwahati.

Director AYUSH &
Member Secretary (EB)
State AYUSH Society
National AYUSH Mission, Assam



অসম চৰকাৰ

GOVT. OF ASSAM

OFFICE OF THE NATIONAL AYUSH MISSION, ASSAM

SAIKIA COMMERCIAL COMPLEX, CHRISTIAN BASTI, GUWAHATI - 05
Email: namassam15@gmail.com

Annexure 1

No: NAM/PROC/SPMU/FURNITURE/95/2023

Dated: 02.02.2024

Price Bid

Name of the Firm:	
Registered/Postal Address:	
Telephone No:	
E-mail	
PAN No.	
GST No. (if applicable)	
Service Tax Registration (if applicable)	

1. The bidder will quote the unit-price for each item separately and the lowest average aggregate "per unit price" as quoted will be considered as the lowest bidder.

Sl No.	Particulars	Specification	Quantity	Per Unit price	Total Amount
01	Vertical Blinds	60'×60'	34 pcs		
02	Vertical Blinds	60'×22'	2 pcs		
03	Vertical Blinds	60'×25'	2 pcs		
04	Vertical Blinds	60'×112'	4 pcs		
05	Vertical Blinds	60'×118'	2 pcs		
06	Decorated 04 panel Wooden MDF Room Partition & Room Divider (Floor Standing)	Width: 200 cm or more Height: 180 cm or more Depth: 1.5 co or more	4 pcs		
07	Door Mat	5 ft × 4 ft	5 pcs		
08	Door Mat	2 ft × 1 ft	1 pc		
09	Wall Clock (large) Roman Dial	2 ft × 2 ft	1 pc		

Signature of the proprietor/Authorised person with seal of the firm.